

Minutes: Academic Policies and Procedures Sub-Committee

Meeting purpose Review revisions to the current AP&P proposal form and instructions.

Date and place Date: February 12, 2007
Place: I.G. Greer Hall, Room 224

Attendees Dr. Jon Beebe
Dr. Dan Hurley
Mr. Don Rankins
Ms. Tina Parlier

Topics discussed Review updates to proposal form and instructions outlined by the Registrar's Office curriculum staff. Use notes and recommendations from the AP&P Committee to formulate appropriate changes.

Use of the new form will be required for Fall, 2008.

Key points: Draft Form Develop Final Draft Proposal Form (Sections A&B) and Instructions for AP&P Meeting on March 7th.

Key points: Form Review Reviewed and discussed each item on the form and updated the corresponding instructions.

Actions

Action	Responsibility
Prepare final draft for AP&P meeting.	Sub-committee members
